

**VILLAGE OF MANCILONA**

**120 West State St**

**PO Box 648**

**Mancelona, MI 49659**

**Phone: (231) 587-8331 Fax: (231) 587-5730**

**PALMER PARK PAVILION PERMIT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: (H) \_\_\_\_\_ (C) \_\_\_\_\_

DATE REQUESTED: \_\_\_\_\_ TYPE OF EVENT: \_\_\_\_\_ # OF GUEST \_\_\_\_\_

A SPECIAL PERMIT IS REQUIRED 45 DAYS PRIOR TO YOUR EVENT IF YOU WISH TO CONSUME BEER AND/OR WINE, DO YOU WISH FOR THIS PERMIT: YES \_\_\_ NO \_\_\_

All rentals are for the day noted above, set up time the prior day is not included. Tables, chairs, and kitchen utilities are all provided. I understand that by signing this document, I certify that I am responsible for said group activity. I understand that when I'm finished with cleaning and bring the key back, my deposit will be giving back.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Rental Pricing: Weekdays Mon-Thurs \$50.00  
Weekends Fri-Sun \$100.00  
\$25 deposit due with rental application/given back after clean up & key is returned

**\*\*\*\*VILLAGE OFFICE USE\*\*\*\***

\$25.00 DEPOSIT PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_  
\$100.00 RENTAL FEE PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_  
\$50.00 WEEKDAY RENTAL FEE PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_  
KEY & DEPOSIT RETURNED: DATE: \_\_\_\_\_ RC'D BY: \_\_\_\_\_  
PETTY CASH VOUCHER# \_\_\_\_\_