

**VILLAGE OF MANCELONA**

**120 West State St**

**PO Box 648**

**Mancelona, MI 49659**

**Phone: (231) 587-8331 Fax: (231) 587-5730**

**RAILROAD PARK PAVILION PERMIT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: (H) \_\_\_\_\_ (C) \_\_\_\_\_

DATE REQUESTED: \_\_\_\_\_ TYPE OF EVENT: \_\_\_\_\_ # OF GUEST \_\_\_\_\_

A SPECIAL PERMIT IS REQUIRED 45 DAYS PRIOR TO YOUR EVENT IF YOU WISH TO CONSUME BEER AND/OR WINE, DO YOU WISH FOR THIS PERMIT: YES \_\_\_ NO \_\_\_

All rentals are for the day noted above, set up time the prior day is not included. Picnic tables and electrical are provided. I understand that by signing this document, I certify that I am responsible for said group activity.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**\*\*\*\*VILLAGE OFFICE USE\*\*\*\***

\$25.00 DEPOSIT PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_

\$75.00 RENTAL FEE PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_

\$50.00 WEEKDAY RENTAL FEE PAID: DATE: \_\_\_\_\_ RCT # \_\_\_\_\_ RC'D BY: \_\_\_\_\_

KEY & DEPOSIT RETURNED: DATE: \_\_\_\_\_ RC'D BY: \_\_\_\_\_

PETTY CASH VOUCHER# \_\_\_\_\_