

VILLAGE OF MANCELONA

120 West State St

PO Box 648

Mancelona, MI 49659

(231) 587-8331

ZONING PERMIT APPLICATION - SIGN

Property Owner: _____
Street Address: _____
Mailing Address: _____
Phone: _____
Contact: _____
Zoning District: _____
Parcel # _____

Sign Applicant: _____
Mailing Address: _____
Phone: _____
Fax: _____
Email: _____
Contact: _____
Email: _____

Existing Sign(s) Type: (include number and area of each)

Freestanding: ____ Wall: ____ Awning: ____ Canopy/Marquee: ____ Projecting: ____ Window: ____ Electronic: ____
Temporary(Sm or Lg): ____ Flags: ____ Billboard: ____

Proposed Sign(s) Type: (include number and area of each)

Freestanding: ____ Wall: ____ Awning: ____ Canopy/Marquee: ____ Projecting: ____ Window: ____ Electronic: ____
Temporary(Sm or Lg): ____ Flags: ____ Billboard: ____

Proposed Sign Location Address: _____

Include property owner authorization letter and signature.

Attach an accurate drawing or photograph of each proposed sign on a separate piece of paper. Drawings must include:

- Dimensions (including overall height)
- Location on property with dimensions (i.e. Building or Land) include existing signage
- Wording and/or design
- Graphics
- Lighting

Sign supports must be wholly on private property. Flashing illumination is prohibited. Signs may not project into the right-of-way without the approval of the village and/or MDOT. Issuance of this sign permit does not in any way convey or imply the village's approval or opinion as to the engineering soundness or safety of any sign or support design. The design and erection of the sign is the sole responsibility and duty of the owner to call Miss Dig prior to in ground sign placement

My signature below indicates that I am authorized to act in this matter, and that all information contained in this permit application is accurate and truthful. I agree to allow the Village of Mancelona Zoning Administrator reasonable access to this property if necessary, per Village of Mancelona Zoning Ordinance. I agree to comply with the regulations provided with the permit that may be issued. I agree the permit that may be issued is with the understanding all applicable sections of the Village of Mancelona Zoning Ordinance will be complied with.

Signed: _____ Date: _____

For Village Use Only

Fee Paid: \$ _____ Date Received: _____ Received By: _____

Inspection Date: _____ Approved: _____ Denied: _____

Permit #: _____ Date Issued: _____ ZA signature: _____